



# GENERAL INSURANCE Company Limited

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## Property Claim Form

- 1) NAME OF INSURED \_\_\_\_\_
- 2) ADDRESS \_\_\_\_\_
- 3) E-MAIL ADDRESS \_\_\_\_\_
- 4) ADDRESS OF PROPERTY DESTROYED \_\_\_\_\_

5) DESCRIBE THE PROPERTY \_\_\_\_\_

6) What was the nature of the occurrence (e.g. Fire, Flood etc.)

7) Describe briefly what happened and the resultant damage and state what you believe caused it to happen.

8) Please give the date and time of the loss.

Date

Time

9) Please state estimated amount of loss.

10) Were the premises occupied at the time of the loss? If not, please give period of unoccupancy.

11) State precisely the purposes for which the premises were being used at the time of the loss.

12) Is the Claimant the sole owner of the property damage or destroyed? If not give particulars of any other interest, (e.g. Mortgagee)

13) Do you have proper books, documents, receipts, invoices, valuations and the like to prove the amount of the loss?

14) Is there any other Insurance on the said property with any other insurer; whether effected by the claimant or any other person? If so, state full particulars. If not, please write "NO".

15) Was any third party associated with the cause giving rise to the loss?




I \_\_\_\_\_, now residing at \_\_\_\_\_  
\_\_\_\_\_, do hereby declare that the above is a full, true and accurate statement.

As Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_

Signature of Claimant \_\_\_\_\_